GBIF Node Mentoring Proposal
Addendum: Responses to the Panel Review comments

1. Provide more information on the participants that will attend the workshops/training sessions. Indicate number of participants, number of institutions, general affiliation (biological collections, universities, research institutes, etc.) and profile (will these sessions be targeted at data providers, curators, ICT experts?)

As indicated in the "Node Mentoring Format", it is aimed to develop two workshops/training sessions, each of them with different focus groups:

a. One workshop on data management for data providers

- **Profile:** Data providers and curators

- **Expected number of participants**: 30 - 40

- **Number of institutions**: 15 – 20

- **General affiliation**:

  o Biological collections (Individual collections, Networks and Associations, such as the National Botanical Gardens Network – secretariat- and the National Herbaria Association)

  o Research Centers and Institutes (Members of SiB Colombia: Ciebreg, Sinchi, Invemar, IAvH, ICN, etc)

  o NGOs (Omacha, Humedales, Pangea, etc)

  o Privates (Isagen)

  o Universities (Javeriana, Andes, Nacional, Antioquia)

  o Regional Authorities (Corantioquia, Corpochivor, Carder, Corpoamazonia, etc)

  All of them are partners of the SiB national process and currently provide raw data through SiB data portal.

b. One training and hands on session for IT technicians, comprising online publication on DIGIR/Tapir technologies, GBIF infrastructure, and tools for data portals.

- **Profile:** IT technicians

- **Expected number of participants**: 6 -10

- **Number of institutions**: 6 - 10

- **General affiliation**:

  o One or two biological collections (at ICN and Invemar)

  o Universities (Javeriana, Andes and Nacional)

- o Research Centers and Institutes (Invemar, Ideam, IAvH and Sinchi; perhaps Ciebreg and IBUN).

- o Privates (Isagen)

- o Thematic and Regional Information Initiatives (CHM, BCH, Siac, Siat-AC, Siat-PC)

2. Ensure that the "train the trainers" approach will be applied in developing these workshops/training sessions. Indicate whether there are any plans to replicate these training activities involving other institutions within the country or abroad.

The Biodiversity Information System of Colombia Network is a real institutional network that works in a membership schema. This model, created for the improvement of information management skills in the country, ask us to develop many capacity building activities with our partners, many of them in a profile of "Multipliers", meaning that their role for the implementation of the System in Colombia is not only improving and sharing their information, but helping others to apply the biodiversity information management tools.

In that way, the SiB partners and the Humboldt Institute on its coordination role, are familiar with the "train the trainers" model, which will be applied too in these workshops/training sessions.

Commonly, at the end of the workshop/training session, the SiB Coordinator Team and the partners/participants, draw a replication plan considering the budget issues, in order to obtain the required funds for the new training sessions with others at the regional or thematic level.

In this opportunity, we can use the same approach to guarantee the replication within the Country, and abroad, considering the Mentoring Proposal with Argentina.

3. Indicate if there are plans for producing training materials to support the workshops/training sessions. If yes, ensure availability of these materials to other GBIF members.

Training and other capacity building events provided by GBIF Spain will be based on workshops and materials (in Spanish) already prepared and available from www.gbif.es. For instance:

DIGIR/Tapir training
http://www.gbif.es/formaciondetalles.php?IDForm=26
Data managemet
http://www.gbif.es/formaciondetalles.php?IDForm=25
http://www.gbif.es/formaciondetalles.php?IDForm=24
http://www.gbif.es/formaciondetalles.php?IDForm=29
Data quality
http://www.gbif.es/formaciondetalles.php?IDForm=27
Georeferencing
http://www.gbif.es/formaciondetalles.php?IDForm=23

Newly developed or adapted materials will be made equally available from SIB (GBIF Colombia) and GBIF Spain sites

Element of the NLBIF workplan 2008 will be a short manual (in English) on the functioning of the NLBIF portal and the use/experiences of GBIF web services. The document will be available on-line.

4. Provide details on the staff from the Colombian Node that will be involved in the mentoring activities.

- Principal Investigator, Ximena Franco
- Senior Investigator - Head Content Manager, Angela M. Suarez-Mayorga
- Junior Investigator – Metadata and Content Support, Monica Vera
- Senior Investigator – Head of Products and Services, Julia Benavides
- Junior Investigator – Products and Services Support, Oscar Orrego
- Senior Investigator – IT Manager, Alan Aguia
- Senior Investigator – CHM Manager, Pilar Galindo

5. Regarding the budget, please specify what the item "others" refers to. In case the item "financial expenses" equals to administrative overhead, please bear in mind that the GBIF Governing Board during its 14th Meeting in Amsterdam recommended a maximum of 5% of overhead for projects and contracts funded by GBIF.

- Item "others"

This item refers to Technical Services, for NLBIF Consultants* participation in the second workshop, including preparation of workshop documentation, demonstration sessions and technical input and guidance afterwards.

* ETI BioInformatics

- Item "financial expenses"

For the payment, in Colombia, of financial taxes: 300EUR. This ammount is related only to the money that Colombia is going to receive and manage (only 3.200 EUR).